Week 6: Capstone Project: Milestone 3: Educating Staff (graded)

 [Submit Assignment](https://chamberlain.instructure.com/courses/6784/assignments/106900?module_item_id=496004)

* **Due** Sunday by 11:59pm

* **Points** 200

* **Submitting** a file upload

**Capstone Project Milestone 3: Educating Staff: Implementing Change Guidelines**

*Updated 4/28/2017*

**Purpose**

The purpose of this assignment is to create the *Educating Staff: Implementing Change Project*PowerPoint presentation. Your plan is to educate the staff that will be involved in the pilot program. You will need to educate them on the problem, show the supporting evidence, and how your pilot plan will be implemented.

**Course Outcomes**

This assignment enables the student to meet the following Course Outcomes.

* CO2: Proposes leadership and collaboration strategies for use with consumers and other healthcare providers in managing care and/or delegating responsibilities for health promotion, illness prevention, health restoration and maintenance, and rehabilitative activities. (PO2)
* CO3: Communicates effectively with patient populations and other healthcare providers in managing the healthcare of individuals, families, aggregates, and communities. (PO3)
* CO7: Integrates the professional role of leader, teacher, communicator, and manager of care to plan cost-effective, quality healthcare to consumers in structured and unstructured settings. (PO7)

**Due Date**

Milestone 3 consists of the PowerPoint presentation *Educating Staff: Implementing Change Project*. Submit the PowerPoint file by Sunday, 11:59 p.m. MT by the end of Week 6.

**Points**

Milestone 3 is worth **200 points**.

**Directions**

1. A tutorial with tips on completing this assignment may be viewed at [https://atge.webex.com/atge/ldr.php?RCID=8912a4b3268463312e115abf9e73efd6 (Links to an external site.)Links to an external site.](https://atge.webex.com/atge/ldr.php?RCID=8912a4b3268463312e115abf9e73efd6)
2. Create an educational presentation for staff before the launch of your change project. This should inform the staff of the problem, your potential solution, and their role in change project.
3. The format for this proposal will be a PowerPoint presentation.
4. Tutorial: For those not familiar with the development of a PowerPoint slideshow, the following link to the Microsoft website may be helpful. [http://office.microsoft.com/en-us/support/training-FX101782702.aspx (Links to an external site.)Links to an external site.](http://office.microsoft.com/en-us/support/training-FX101782702.aspx) The Chamberlain Student Success Strategies (CCSSS) offers a module on Computer Literacy that contains a section on PowerPoint. The link to SSP CCSSS may be found under the Special Courses list in eCollege.
5. The length of the PowerPoint presentation should be 15-20 slides; excluding the title and reference slides.
6. Below are the main topics or bullet points for your slides:
7. Title slide
8. Description of the Ace Star change model that you have used for this project.
9. Practice Issue
10. Scope of the problem—use basic statistics from what you know of the problem in your work area.
11. Your team/stakeholders
12. Evidence to support your need for change—from your Evidence Summary
13. Action Plan
14. Timeline for the plan
15. The nurse's role and responsibility in the pilot program
16. Procedure (what steps are to be taken to complete this change process, from start to finish?)
17. Forms that will be used (if applicable)
18. Resources available to the staff—including yourself
19. Summary
20. References
21. **Citations and References must be included** to support the information within each topic area. Refer to the APA manual, Chapter 7, for examples of proper reference format. Citations are to be noted for all information contained in your paper that is not your original idea or thought. Ask yourself, "How do I know this?" and then cite the source. Scholarly sources are expected, which means choose peer-reviewed journals and credible websites.

**Guidelines**

* Application: Use Microsoft PowerPoint 2010 or later.
* Length: The PowerPoint slide show is expected to be **between 15-20 slides** in length (not including the title slide and reference list slides).
* Submission: Submit your by 11:59 p.m. Sunday by the end of Week 6.
* Late Submission: See the Policies on late submissions.
* Tutorial: For those not familiar with the development of a PowerPoint slideshow, the following link to the Microsoft website may be helpful. [http://office.microsoft.com/en-us/support/training-FX101782702.aspx (Links to an external site.)Links to an external site.](http://office.microsoft.com/en-us/support/training-FX101782702.aspx) The Chamberlain Student Success Strategies (CCSSS) offers a module on Computer Literacy that contains a section on PowerPoint. The link to SSP CCSSS may be found under your course list in the student portal.

**Best Practices in Preparing a PowerPoint Presentation**

The following are best practices in preparing this presentation.

1. Be creative.
2. Incorporate graphics, clip art, or photographs to increase interest.
3. Make easy to read with short bullet points and large font.
4. Use **speaker notes** (found under the section View and "Notes" in the PowerPoint template you choose. These are for your personal use to use as a reference if you are giving your presentation to an audience and they help faculty identify what you will speak to your audience about.
5. Review directions thoroughly.
6. Cite all sources within the slides with (author, year) as well as on the Reference slide.
7. Proofread prior to final submission.
8. Spell check for spelling and grammar errors prior to final submission.

**\*\*Academic Integrity Reminder\*\***

Chamberlain College of Nursing values honesty and integrity. All students should be aware of the Academic Integrity policy and follow it in all discussions and assignments.

By submitting this assignment, I pledge on my honor that all content contained is my own original work except as quoted and cited appropriately. I have not received any unauthorized assistance on this assignment.

Please see the grading criteria and rubrics on this page.

Rubric

**NR451\_Milestone3**

| NR451\_Milestone3 |
| --- |
| **Criteria** | **Ratings** | **Pts** |
| This criterion is linked to a Learning OutcomeThe Problem[view longer description](https://chamberlain.instructure.com/courses/6784/assignments/106900?module_item_id=496004) |

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| Summary of change model and Practice issued addressed Statistical information as it relates to work area, scope of problem to healthcare as a whole, discussed. Team, stakeholders and role/reason chosen is discussed and is logical.30.0 pts | Summary of change model and Practice issued addressed Statistical information as it relates to work area is missing and scope of problem to healthcare discussed. Team, stakeholders and their role/reason chosen is discussed and is logical.26.0 pts | Summary of change model discussed and Practice issued addressed Statistical information as it relates to work area is missing and scope of problem to healthcare discussed minimally. Team, stakeholders and their role/reason chosen discussed and is logical.24.0 pts | Summary of change model is not discussed however, Practice issued is addressed Statistical information as it relates to work area is missing and scope of problem to healthcare discussed Team and stakeholders stated but role/reason chosen is not discussed.11.0 pts | None of the elements were present.0.0 pts |

 | 30.0 pts |
| This criterion is linked to a Learning OutcomeThe Evidence[view longer description](https://chamberlain.instructure.com/courses/6784/assignments/106900?module_item_id=496004) |

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| Discussion of the evidence is done in terms of themes the author/s pull from the multiple articles in the Systematic Review. Pertinent information is summarized. Sources are not listed individually but as an Evidence Summary synthesized into concepts discovered.35.0 pts | Discussion of the evidence is done in terms of themes. Pertinent information is in paragraph as one overriding theme pulled from the Systematic Review. Sources are not listed individually but as an Evidence Summary synthesized into concepts discovered.31.0 pts | Discussion of the evidence is done in terms of individual authors within the article. Pertinent information is not summarized. Sources listed individually but as an Evidence Summary synthesized into concepts discovered.28.0 pts | Discussion of the evidence is done in terms individual authors. Pertinent information is not summarized. Sources are not listed individually but as an Evidence Summary synthesized into concepts discovered.13.0 pts | There is no discussion of the evidence.0.0 pts |

 | 35.0 pts |
| This criterion is linked to a Learning OutcomeThe Plan[view longer description](https://chamberlain.instructure.com/courses/6784/assignments/106900?module_item_id=496004) |

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| Plan of action described. Important elements are discussed and logical. Timeline is thorough and contains all elements. Timeline is logical and appropriate.35.0 pts | Plan of action described but not all important elements included. OR Timeline is present but doesn’t contain all elements.31.0 pts | Plan of action described but not all important elements included AND Timeline is present but doesn’t contain all elements.28.0 pts | Plan of action is present but not logical and is incomplete. The timeline is not appropriate or logical.13.0 pts | Plan of action is not present. The timeline is not present.0.0 pts |

 | 35.0 pts |
| This criterion is linked to a Learning OutcomeThe Nurse's Role[view longer description](https://chamberlain.instructure.com/courses/6784/assignments/106900?module_item_id=496004) |

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| The nurse’s role in the pilot plan is described and clear. Procedures for the pilot plan are clear and concise.25.0 pts | The nurses’ role is described but not clear. OR Procedures are discussed but not clear.22.0 pts | The nurses’ role is described but not clear. AND Procedures are discussed but not clear.20.0 pts | The nurse’s roles are not appropriate. Procedures are not clearly written and are incomplete.10.0 pts | Nurses’ roles are absent. Procedures are absent.0.0 pts |

 | 25.0 pts |
| This criterion is linked to a Learning OutcomeResources[view longer description](https://chamberlain.instructure.com/courses/6784/assignments/106900?module_item_id=496004) |

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| Form for tracking outcomes during pilot study is included. Resources (to help with the project) the nurses need are included. At least three resources included. The nurse investigator, the team, internet resources, or other resources is included.20.0 pts | Form for tracking outcomes included. At least three resources the nurses need to help with the project are included but the resources were not the best suited resources for the project.18.0 pts | Form for tracking outcomes included but was not well-developed. At least two resources are included but are not included for the duration of the project.16.0 pts | Form for tracking outcomes is poorly developed. Only one resource is listed.8.0 pts | Form for tracking outcomes is absent No appropriate resources are listed.0.0 pts |

 | 20.0 pts |
| This criterion is linked to a Learning OutcomeSummary[view longer description](https://chamberlain.instructure.com/courses/6784/assignments/106900?module_item_id=496004) |

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| Summary slide reiterates the problem and purpose of the plan along with the measurable goals.10.0 pts | Summary slide reiterates the problem AND purpose. Goals are stated but are not referenced in terms of success.9.0 pts | Summary slide reiterates the problem OR the purpose, but not both. Goals are stated.8.0 pts | Summary slide reiterates the problem OR the purpose, but not both. Goals are not mentioned.4.0 pts | Summary slide is not shown0.0 pts |

 | 10.0 pts |
| This criterion is linked to a Learning OutcomeOverall Presentation[view longer description](https://chamberlain.instructure.com/courses/6784/assignments/106900?module_item_id=496004) |

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| Presentation is presented in a clear and logical manner. PowerPoint is appealing and includes creativity. Font is easy to read.20.0 pts | Presentation is accurate and covers most elements.18.0 pts | Presentation content is accurate and can be followed, but it lacks flow and creativity.16.0 pts | Presentation lacks organization. Creativity is difficult to follow.8.0 pts | Presentation lacks any attempt at organization and comes across as chaotic.0.0 pts |

 | 20.0 pts |
| This criterion is linked to a Learning OutcomeMechanics[view longer description](https://chamberlain.instructure.com/courses/6784/assignments/106900?module_item_id=496004) |

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| Includes title slide. Grammar, punctuation, and sentence structure are correct. References properly cited within the presentation. Reference slide includes all citations within the PowerPoint presentation. Evidence of spell and grammar check.25.0 pts | Title slide is incomplete. Minimal errors in grammar, punctuation, and/or sentence structure noted. References are present, with minimal errors in format within the PowerPoint presentation. Citations are present but not correct format.22.0 pts | Missing title slide Multiple grammar and punctuation errors noted. References do not include all citations within the PowerPoint presentation.20.0 pts | The title slide is missing. The references are improperly formatted and are incomplete within the PowerPoint presentation. Errors in spelling and grammar are evident.10.0 pts | Title slide and citations are missing. References are missing. No evidence of proof-reading prior to submitting assignment.0.0 pts |

 | 25.0 pts |
| Total Points: 200.0 |